

Message

**From:** Riddell, Sandra (POL) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=SANDRA.RIDDELLE18]  
**Sent:** 10/11/2012 4:59:56 PM  
**To:** Hanchett, James (DPH) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=MassMail-01/cn=Recipients/cn=James.Hanchett]  
**CC:** West, Katherine (POL) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=Katherine.west2c2]  
**Subject:** RE: SOP Equipment

Jim:

Has Sudbury identified specific equipment? You should ask whoever told you that you need to get it.

We will need a quote to proceed with a purchase order. You have no equipment money in your budget, so it will have to come from the Crime Lab budget.

Once you know what you need to purchase, you can get pricing from Fisher or VWR under the HSP34 state contract.

Do you have the log-in passwords for these companies' web-site with so you can get correct contract pricing or the sales reps phone numbers? If not, please contact Mike Small 978-451-3315

Please give me a call if you want to discuss this further.

## Sandra Riddell

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Forensic & Technology Center  
124 Acton Street  
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fax: 978-451-3320

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**From:** Hanchett, James (DPH)  
**Sent:** Thursday, October 11, 2012 12:35 PM  
**To:** Riddell, Sandra (POL)  
**Subject:** SOP Equipment

Hi Sandra,

We need to make a few purchases to comply with the Sudbury Drug Lab SOP i.e. PH meter and variable pipettes. Should I make the order or is this something your people will handle? Or do I need to contact someone else?

Jim Hanchett  
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